



NETWORK *Notification*

Notice Date: March 26, 2025
To: Ohio D-SNP, Marketplace, Medicaid, and MyCare Providers
From: CareSource
Subject: Important Reminder: Reporting Practice Changes to CareSource

Summary

CareSource is reaching out to remind our provider partners of the importance of promptly reporting all practice changes, including provider terminations, office closures, and unit closures. Please adhere to the established process detailed in the [Provider Manual](#) to ensure compliance.

Impact

To ensure timely and accurate updates to our Provider Directories and to reduce unnecessary inquiries to your practice (s), please submit changes through one of the following channels:

- **Provider Portal**
- **Email:** ProviderMaintenance@CareSource.com
- **Fax:** 937-396-3076
- **Mail:** ATTN: Provider Maintenance

It is critical for participating providers to provide CareSource with timely notice of any changes. This information is essential for keeping our records current and must also be reported to Medicaid and Medicare, as it impacts our members' access to care.

When your practice(s) undergoes any changes, it directly affects our members—your patients. Timely notification allows CareSource to take the necessary steps to ensure continued access to care for those who rely on your services.

Thank you for your prompt attention to this important matter and for your commitment to providing quality care.

Questions?

For additional questions, please contact Provider Services Monday through Friday, 8 a.m. to 6 p.m. Eastern Time (ET).

- D-SNP: **1-833-230-2176**
- Marketplace: **1-833-230-2101**
- Medicaid/MyCare: **1-800-488-0134**

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